

**Inc. Village of East Hampton
86 Main Street
East Hampton NY 11937**

(631) 324-4150

Fax (631) 324-4189

www.easthamptonvillage.org

**FILMING/PHOTOGRAPHY PERMIT
Chapter 142 Village Code**

Date _____

142-1. PERMIT REQUIRED.

A. No person, persons, organization, corporation, group, or other entity of any kind shall film or photograph a commercial, movie, documentary, television program or any other presentation upon the streets, sidewalks, beaches or any other property owned by the Village of East Hampton or located within the corporate boundaries thereof without first obtaining a permit for such activity.

142.2. INSURANCE REQUIRED.

Every application for a filming /photography permit shall include proof of a public liability insurance policy, to be approved by the Village Attorney, covering the Village of East Hampton as an additional insured, in the amount of five hundred thousand dollars (\$500,000.) single limit, for the duration of the filming. The applicant shall also agree to assume all liability for and will indemnify and hold the Village of East Hampton harmless of and free from any and all damages that occur to persons or property by reason of said filming photography.

142-2. APPROVAL: CLOSING OF STREETS.

B. The application shall be accompanied by a fee of two hundred fifty dollars (\$250.00) per day to cover administrative expenses. In addition, in the event the Chief of Police or his designee determines that Police Officers or Traffic Control Officers will be required for the protection of the citizens or for the control of traffic, the applicants shall file an additional fee of one thousand dollars (\$1,000.) to cover the actual cost to the Village of providing said cost to the Village of providing Police Officers or Traffic Control Officers is less than one thousand dollars (\$1,000), the balance shall be remitted to the applicant at the termination of said filming.

Please Note: All entries must be printed and legible

1. NAME AND ADDRESS OF APPLICANT: _____

2. TELEPHONE #: _____ FAX#: _____ LOCAL#: _____

3. SPECIFIC LOCATIONS, DATES AND TIMES OF PROPOSED FILMING/PHOTOGRAPHY:

4. NUMBER OF PERSONS AT THE LOCATIONS(S): _____

PERSON IN CHARGE: _____ LOCAL PHONE#: _____

5. TYPE OF SPECIAL EQUIPMENT/NUMBER OF VEHICLES: _____

6. IS THE NATURE OF THE FILMING/PHOTOGRPAHY OR THE LOCATION SUCH THAT VEHICULAR OR PEDESTRIAN TRAFFIC WILL BE DISTURBED?

7. ANY OTHER SPECIAL REQUIREMENTS? _____

Signature of Applicant

Print Applicant's Name

Address – Mailing/Street

City, State and Zip Code

FOR OFFICE USE ONLY:

TRAFFIC CONTROL OFFICERS _____
HOURLY RATE _____
NUMBER OF HOURS _____
SPECIAL FEE _____

POLICE OFFICERS _____
HOURLY RATE _____
NUMBER OF HOURS _____
SPECIAL FEE _____

DISPOSITION:

APPROVED ()

DENIED ()

Village Administrator

PERMIT FEE: \$ _____

RECEIPT #: A _____

PERMIT #: _____